

October 15, 2018

The Water Works Board of the City of Calera met on October 15, 2018 at 5:00 p.m. at Calera City Hall with the following present:

Chairman: Jon G. Graham

Members: Chris Bunn, Bill Davis, Calvin Morgan

Absent: Fred Hoskins, Alan Broadhead

Department Heads: Kelly Ellison, Billy Hickman, Chris Pappas,

Chairman Graham called the meeting to order. Bill Davis made a motion to approve the following minutes:

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Calvin Morgan seconded said motion which was carried unanimously.

WATER SUPERINTENDENT REPORT:

Billy Hickman, Water Superintendent updated the Board on the following items:

- 112 cutoffs for non-payments
- 17 new meters set

REPORTS OF WATER BOARD MEMBERS:

Calvin Morgan discussed the following items: When was the last time we outsourced a leak survey and the Shelby County Realignment Project on County Road 22 and County Road 12.

ENGINEER REPORT:

Chris Pappas, Engineer discussed the current Fire Protection Policy. Mr. Pappas explained he is researching other Fire Protection Policies and billing methods and will report back to the water board.

FINANCE DIRECTOR REPORT:

Kelly Ellison, Finance Director presented the following report for discussion: (Documents Attached)

Department Head Report as of September 30, 2018

Mrs. Ellison explained beginning November 1, 2018 customers will call our toll free number 833-326-7017 to make their utility payment by using your debit or credit card. The Utility

Department will no longer accept payments over the phone; they must use the toll free number. Customers will pay a convenience fee of \$1.25 if they choose this option.

CHAIRMAN REPORT:

Chairman Graham explained to Mr. Morgan Alabama Rural Water Association (ARWA) provides Leak Detection Surveys to their members. This is one of many free services provided by our membership with ARWA.

Chairman Graham and Mr. Pappas discussed the timing of relocating utilities on the Shelby County Realignment Project on County Road 22 and County Road 12.

Chairman Graham discussed the request from Alice Knowles to relocate her water meter. It was determined the Water Board could lower the meter box however Mrs. Knowles would be responsible for the cost to relocate the water meter.

There being no further business, Calvin Morgan made a motion to adjourn at 5:52 p.m.

Approved this 19th of November, 2018.

Jon G. Graham, Chairman

ATTEST:

Connie B. Payton, City Clerk