

March 20, 2017

The Water Works Board of the City of Calera met on March 20, 2017 at 5:00 p.m. at Calera City Hall with the following present:

Chairman: Jon G. Graham
Members: Harold Cole, Fred Hoskins, Chris Bunn, Joe Dorris
Department Heads: Alan Broadhead and Kelly Ellison
Guests: Calvin Morgan, Craig and Stephanie Corwin

Chairman Graham called the meeting to order. Harold Cole made a motion to approve the following minutes:

Regular Meeting – February 20, 2017

Fred Hoskins seconded said motion which was carried unanimously.

WATER SUPERINTENDENT REPORT:

Alan Broadhead, Water Superintendent updated the Board on the following items:

1. We had 64 turnoffs this month for non-payment
2. All backflow preventers placed in our system will be inspected yearly. The deadline to have all of the backflow preventers inspected is May 31, 2017.
3. Explanation of the Sanitary Survey by ADEM (See Attached)

REPORTS OF WATER BOARD MEMBERS:

No report given

ENGINEER REPORT:

No report given

FINANCE DIRECTOR REPORT:

Kelly Ellison, Finance Director presented the following report for discussion: (Documents Attached)

Budget vs. Actual Report as of February 28, 2017

CHAIRMAN REPORT:

No report given

GUESTS:

Craig and Stephanie Corwin, 1111 Hwy 42, Calera, Alabama addressed the Chairman and Water Board Members concerning a water leak they had on their property.

Mrs. Corwin stated they made the change from well water to city water in December of 2015. During the fall of 2016 they had a leak at their barn. This leak was covered by their contractor based on the one year warranty he provided. During the meter reading process in February another leak was discovered. Mrs. Corwin questioned why they were not notified about the leak earlier.

Alan Broadhead, Water Superintendent explained the meter reading process:

The flash drives were given to the meter reader on February 9, 2017. This reading cycle covers all water used during the time frame of January 11, 2017 thru February 9, 2017. The meter reader does not look at each water meter during this reading cycle, only a drive by is required to pick up the reading from the radio read meter. The flash drive was returned to the Utility Clerk to upload and begin the audit process of the readings on February 10, 2017. Re-read sheets were given to the meter reader on February 23, 2017. The meter reader then goes out to each water meter with a high consumption and does a manual re-read. At this point the customer is notified of a possible leak.

The meter reader made the on-site visit to the Corwin address on February 28, 2017. The meter reader noticed the leak indicator moving and the customer was notified that day.

At the request of the customer, a data collection log on the Corwin meter was processed. Based on this report, the consumption began to increase on January 20, 2017 and began decreasing on February 28, 2017.

Mrs. Corwin stated the leak was repaired the day they were notified and again asked why she was not notified earlier.

The one time leak adjustment policy was explained to Mr. and Mrs. Corwin by the Chairman and Board Members. Mrs. Corwin asked if there was anything else the board could do to help.

The Leak Adjustment Request Form and a Water Contract will be emailed to Craig Corwin at the email address provided. Once the forms are returned, the one-time adjustment of \$200.00 can be issued and the remaining balance will be placed on a Water Contract.

There being no further business, Harold Cole made a motion to adjourn at 5:54 p.m.

Approved this 17th of April, 2017.

Jon G. Graham, Chairman

ATTEST:

Connie B. Payton, City Clerk