

May 19, 2010

The Mayor and Council of the City of Calera met on May 19, 2010 at 7:00 p.m. at Calera City Hall with the following present:

Mayor: Jon G. Graham

Council Members: Ernest Montgomery, Mike Roberson, David Bradshaw, Chris Bunn, Ed Gentry, Bobby Joe Phillips

Department Heads: Sean Lemley, Police Chief
Janet Greathouse, Library Director
Mike Wood, Building Official
Mike Kent, Zoning Official
Sean Kendrick, Fire Chief
Doug Smedley, Sewer Operations Director
David Jones, Public Works Director

Guests: Bill Davis, Rebecca and Randy Krueger, Debbie Harper, Rebecca and Preston Nail, Jim Whittle

Mayor Graham called the meeting to order. Council Member Bradshaw made a motion to approve the following minutes:

Regular Meeting – May 3, 2010
Work Session – May 3, 2010

Council Member Roberson seconded said motion which was carried unanimously.

REPORTS OF DEPARTMENT HEADS:

Doug Smedley, Sewer Operations Director requested approval for a continuing education expense in the amount of \$195.00 to renew certifications.

Council Member Gentry made a motion to approve the education request. Council Member Bradshaw seconded said motion and upon vote the results were as follows:

AYES: Graham, Montgomery, Roberson, Bradshaw, Bunn, Gentry, Phillips

NAYS: None

Sean Lemley, Police Chief updated the Mayor and Council on the recent break-ins. The Police Department was able to arrest a suspect in the recent break-ins.

Mike Wood, Building Official requested approval to post the vacant Building Maintenance position.

Council Member Roberson made a motion to approve the posting of the vacant position. Council Member Bunn seconded said motion and upon vote the results were as follows:

AYES: Graham, Montgomery, Roberson, Bradshaw, Bunn, Gentry, Phillips

NAYS: None

David Jones, Public Works Director requested approval to post two vacant positions in the street department.

Council Member Bunn made a motion to approve the posting of the vacant positions. Council Member Gentry seconded said motion and upon vote the results were as follows:

AYES: Graham, Montgomery, Roberson, Bradshaw, Bunn, Gentry, Phillips

NAYS: None

David Jones, Public Works Director requested approval for the Unity Christian Center to reserve the basketball courts for June 26, 2010 from 9:00 am till 3:00 pm.

Council Member Gentry made a motion to approve the request. Council Member Bradshaw seconded said motion and upon vote the results were as follows:

AYES: Graham, Montgomery, Roberson, Bradshaw, Bunn, Gentry, Phillips

NAYS: None

Doug Smedley, Sewer Operations Director reported for Chris Pappas, City Engineer on the Annual Engineering Report for the City of Calera Buxahatchee Wastewater Treatment Plant. (Report attached to minutes) The report will serve as a six year plan.

Council Member Gentry made a motion to accept the annual report as written. Council Member Roberson seconded said motion and upon vote the results were as follows:

AYES: Graham, Montgomery, Roberson, Bradshaw, Bunn, Gentry, Phillips

NAYS: None

Mayor Graham introduced the following Resolution:

RESOLUTION NO. R-2010-11

MUNICIPAL WATER POLLUTION PREVENTION (MWPP) PROGRAM

Resolved that the City of Calera informs the Department of Environmental Management that the following actions were taken by Calera City Council.

1. Reviewed the MWPP Annual Report which is attached to this resolution.
2. Set forth the following actions and schedule necessary to maintain effluent requirements contained in the NPDES Permit, and to prevent the bypass and overflow of raw sewage within the collection system or at the treatment plant:
 - (a) Continue to seek out and eliminate sources of inflow and infiltration.

Council Member Phillips moved that unanimous consent of the Council be given for immediate action upon Resolution No. R-2010-011. Council Member Gentry seconded said motion and upon vote, the results were as follows:

AYES: Graham, Montgomery, Roberson, Bradshaw, Bunn, Gentry, Phillips

NAYS: None

Council Member Phillips moved that Resolution No. R-2010-11 be adopted. Council Member Gentry seconded said motion and upon vote, the results were as follows:

AYES: Graham, Montgomery, Bradshaw, Roberson, Bunn, Gentry, Phillips

NAYS: None

Mayor Graham declared Resolution No. R-2010-11 adopted.

Adopted this 19th day of May, 2010.

Jon G. Graham, Mayor

ATTEST:

Connie Payton, City Clerk

Mayor Graham introduced the following Resolution:

RESOLUTION NO. R-2010-12

MUNICIPAL WATER POLLUTION PREVENTION (MWPP) PROGRAM

Resolved that the City of Calera informs the Department of Environmental Management that the following actions were taken by Calera City Council.

3. Reviewed the MWPP Annual Report which is attached to this resolution.
4. Set forth the following actions and schedule necessary to maintain effluent requirements contained in the NPDES Permit, and to prevent the bypass and overflow of raw sewage within the collection system or at the treatment plant:
 - (b) Continue to seek out and eliminate sources of inflow and infiltration.
 - (c) Continue to find and implement sources of increased sludge handling and storage.

Council Member Bradshaw moved that unanimous consent of the Council be given for immediate action upon Resolution No. R-2010-012. Council Member Gentry seconded said motion and upon vote, the results were as follows:

AYES: Graham, Montgomery, Roberson, Bradshaw, Bunn, Gentry, Phillips

NAYS: None

Council Member Bradshaw moved that Resolution No. R-2010-12 be adopted. Council Member Gentry seconded said motion and upon vote, the results were as follows:

AYES: Graham, Montgomery, Bradshaw, Roberson, Bunn, Gentry, Phillips

NAYS: None

Mayor Graham declared Resolution No. R-2010-12 adopted.

Adopted this 19th day of May, 2010.

Jon G. Graham, Mayor

ATTEST:

Connie Payton, City Clerk

Mayor Graham introduced the following Personal Appearance and Dress Policy for review:

CITY OF CALERA PERSONAL APPEARANCE AND DRESS POLICY

Dress, grooming, and personal cleanliness standards contribute to the morale of all employees and affect the business image the City of Calera presents to customers and visitors.

During business hours, employees are expected to present a clean and neat appearance and to dress according to the requirements of the City of Calera Dress Code or to the requirements of their positions. Such requirements outside the adopted City of Calera dress code will be approved in advance by the department head and the Mayor.

Employees who appear for work inappropriately dressed will be sent home and directed to return to work in proper attire. Under such circumstances, employees will use accrued annual or compensatory time leave for time away from work. If accrued leave is unavailable, employees will not be compensated for the time away from work. In addition, employees who appear for work inappropriately dressed again will be subject to disciplinary actions in accordance with the Personnel Rules and Regulations.

Our primary objective is to have employees project a professional image while allowing employees to take advantage of more casual business attire. Casual business attire offers a welcomed alternative to the formality of typical business attire.

However, not all casual clothing is appropriate for the office. Business attire means clean, neat, professional clothing. It is never appropriate to wear stained, wrinkled, frayed, or revealing clothing including clothing such as low riding pants and/ or crop tops that show back and/or stomach to the workplace. If you are considering wearing something and you are not sure if it is acceptable, choose something else or inquire first.

Listed below is a general overview of acceptable casual business attire as well as a listing of some of the more common items that are not appropriate for the office. Obviously, neither group is intended to be all inclusive. Rather, these items should help set the general parameters for proper casual business attire and allow you to make intelligent judgments about items that are not specifically addressed.

Examples of acceptable casual business attire include:

- ✓ pants
- ✓ skirts
- ✓ casual dresses and skirts - knee length minimally
- ✓ casual shirts and blouses
- ✓ golf shirts
- ✓ turtlenecks
- ✓ sweaters
- ✓ T-shirts, Dressy if worn under blouse or jacket
- ✓ loafers
- ✓ deck shoes
- ✓ boots
- ✓ flats
- ✓ women's dress sandals
- ✓ Capri/cropped Pants -Allowed with prior Department Head approval for departments serving the public directly (knee length minimally)

In addition to the above examples, the following items may be worn on **casual day only**:

- ✓ jeans - dark or colored
- ✓ athletic shoes that are not excessively worn

Examples of inappropriate clothing items include for any work day:

- ✓ jeans that are excessively worn or faded or low riders
- ✓ sweat pants
- ✓ warm-up or jogging suits and pants (fleece/sweatshirt type material)
- ✓ shorts
- ✓ bib overalls
- ✓ spandex or other form fitting pants
- ✓ skirts - above the knee
- ✓ spaghetti-strap dresses
- ✓ T-shirts
- ✓ Any clothing with offensive messages or images
- ✓ tank tops
- ✓ halter tops
- ✓ visible undergarments
- ✓ slippers
- ✓ thong slippers (flip flops)
- ✓ Any clothing that exposes stomach or back
- ✓ Capri/cropped Pants
- ✓ Men's sandals
- ✓ Tight clothing

For some, uniforms are provided. These uniforms should be worn at all times while performing work for the City of Calera. For others, uniform shirts are provided.

Body piercing jewelry will only be worn on the ear only. No other areas of the body should be visible with body piercing jewelry.

Tattoos with offensive messages or images are not appropriate. Tattoos with inappropriate content must be covered.

Council Member Gentry requested to table this policy.

Mayor Graham introduced the following Resolution:

RESOLUTION NO. R-2010-10

RESOLUTION SETTING FEE FOR SUBDIVISION INSPECTIONS

WHEREAS, the City of Calera Subdivision Regulations provide that, prior to final plat approval by the Planning Commission of the City of Calera, or in the case of an improvement or maintenance bond, prior to release of the bond, the City Engineer is to inspect the improvements and verify that they have been constructed and/or completed in accordance with all applicable ordinances, regulations, and agreements; and

WHEREAS, in many cases the City Engineer is called upon to inspect the same improvements on multiple occasions, causing unnecessary expense to the City and loss of time on the part of the City Engineer; and

WHEREAS, the City Council has determined that the developer should pay the cost of such multiple inspections.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALERA THAT:

1. The first inspection by the City Engineer to verify construction and/or completion of necessary subdivision improvements shall be at no cost to the developer.
2. For each such inspection after the initial inspection, the developer shall pay an inspection fee as follows:

-Direct reimbursement for labor, equipment, fuel and materials.

Council Member Phillips moved that unanimous consent of the Council be given for immediate action upon Resolution No. R-2010-010. Council Member Gentry seconded said motion and upon vote, the results were as follows:

AYES: Graham, Montgomery, Roberson, Bradshaw, Bunn, Gentry, Phillips

NAYS: None

Council Member Bradshaw moved that Resolution No. R-2010-10 be adopted. Council Member Bunn seconded said motion and upon vote, the results were as follows:

AYES: Graham, Montgomery, Bradshaw, Roberson, Bunn, Gentry, Phillips

NAYS: None

Mayor Graham declared Resolution No. R-2010-10 adopted.

Adopted this 19th day of May, 2010.

Jon G. Graham, Mayor

ATTEST:

Connie Payton, City Clerk

COUNCIL MEMBER REPORTS:

Council Member Roberson requested Mike Kent, Zoning Official and Mike Wood, Building Official to inspect the condition of the Saratoga Subdivision. There are several vacant lots and the entrance to the subdivision in need of maintenance. The subdivision is also in need of street lights. If the property owners can be located, inform them of these needs.

Council Member Bunn advised the Mayor and Council about an upcoming event to be held at Oliver Park: The Field of Angels Baseball League, a Special Needs Baseball League. "Where Dreams Come True". This League is open to all children from the surrounding areas, ages 5-21 with mental or physical disabilities. Registration will be held at Oliver Park on June 8, 2010 from 5:00 pm till 8:00 pm and June 12, 2010 from 10:00 am till 2:00 pm. All games will be played during August and September. Anyone interested in volunteering please contact Chris Bunn at 669-5217.

Council Member Gentry welcomed Just Russ Rental; they are now open for business.

GUESTS:

Rebecca Krueger, Calera Farmers Market Manager updated the Mayor and Council about the opening day activities on June 1, 2010 for the Farmers Market. Opening Day activities will include: face painting, summer reading program sign up, ice cream truck and the Calera Fire Department would be on hand. The Farmers Market is still in need of two additional tents. Rebecca also reminded the Council that there would be a blood drive on June 8, 2010 at the Farmers Market.

Sherry R. Farmer, President of NAMI in Shelby County requested permission to continue using the Community Center.

Council Member Bunn made a motion to allow the NAMI in Shelby County group to

continue to use the Community Center for another six month period. Council Member Bradshaw seconded said motion and upon vote the results were as follows:

AYES: Graham, Montgomery, Roberson, Bradshaw, Bunn, Gentry, Phillips

NAYS: None

Debbie Harper, President of the Waterford Homeowners Association thanked the City for allowing Officer Smith to speak to the residents of Waterford, concerning the recent break-ins.

Mrs. Harper also stated Waterford Subdivision has several vacant lots that are in need of clean up. Mrs. Harper requested city assistance in getting Builders to clean vacant lots. Mrs. Harper requested an update on the status of the street paving project for Waterford. The Council advised we were still waiting on Mr. Reamer. Mrs. Harper expressed concerns over barking dogs in the neighborhood, as she has received several complaints.

Coach Scott Martin, Calera High School was present to discuss the recommendation from the Park Board concerning the repairs to Ricky M. Cairns Stadium. Mayor Graham advised Coach Martin the recommendation would be discussed at the next council meeting dated June 7, 2010.

Council Member Phillips made a motion to adjourn the meeting at 7:30 p.m.

Approved this 7th day of June, 2010.

Jon G. Graham, Mayor

ATTEST:

Connie B. Payton, City Clerk